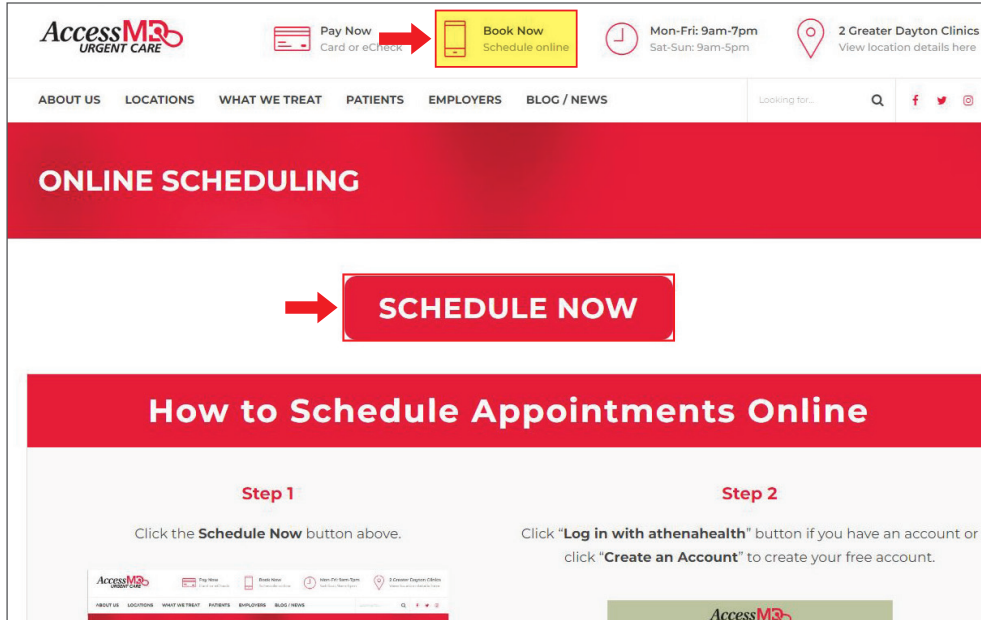


Online Scheduling

Step 1

From AccessMD website click **“Book Now”** button at the top then on the online scheduling page click **“SCHEDULE NOW”** button.



Step 2

Click **“Log in with athenahealth”** button if you have an account or click **“Create an Account”** to create your free account.



Online Scheduling

Step 3

Use your **email** and **password** to log in to your AccessMD patient portal account.

athenahealth

Enter your email and password to log in to
AccessMD Urgent Care

Email address

Password

Remember me

Log in

[Forgot password?](#)

[Help](#)

Step 4

In the left column use the drop-down list to select a **"Reason for visit"** and use the calendar to **select a date**.

Search

Specialty

Urgent Care

Reason for visit

- Select -

- Select -

Drug/Alcohol Screening Exam

Flu Shot Visit

Follow-Up

Sports Physical

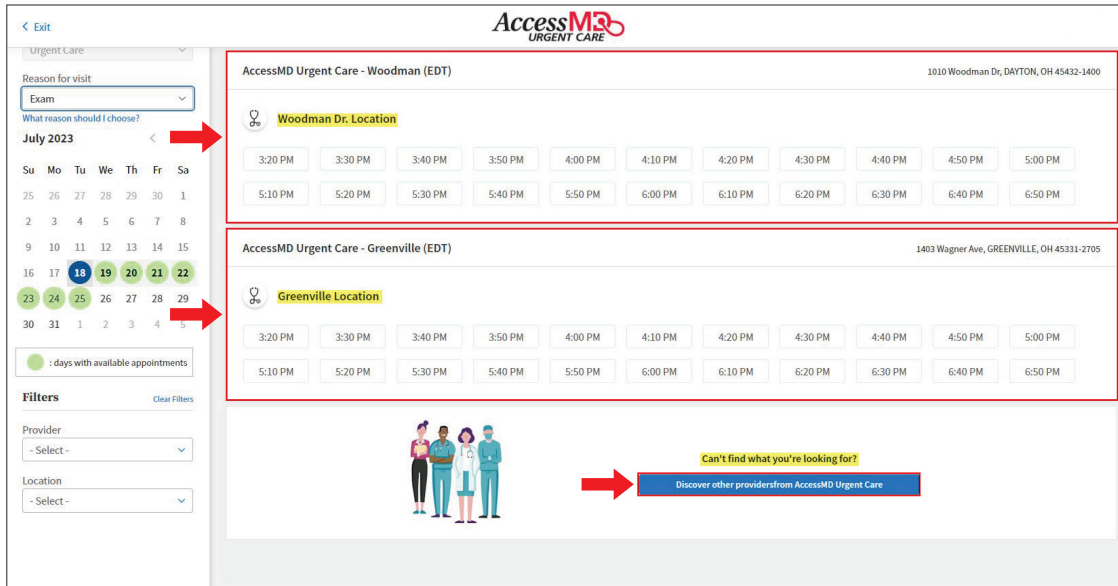
Worker's Compensation

2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Online Scheduling

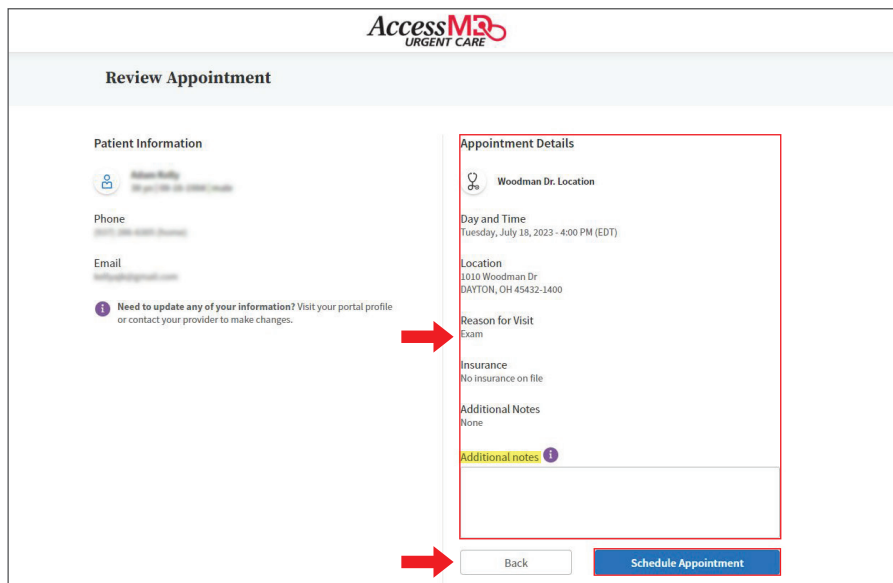
Step 5

Select a time slot at the location you want to visit or click “Discover other providers...” button if you don’t see your location.



Step 6

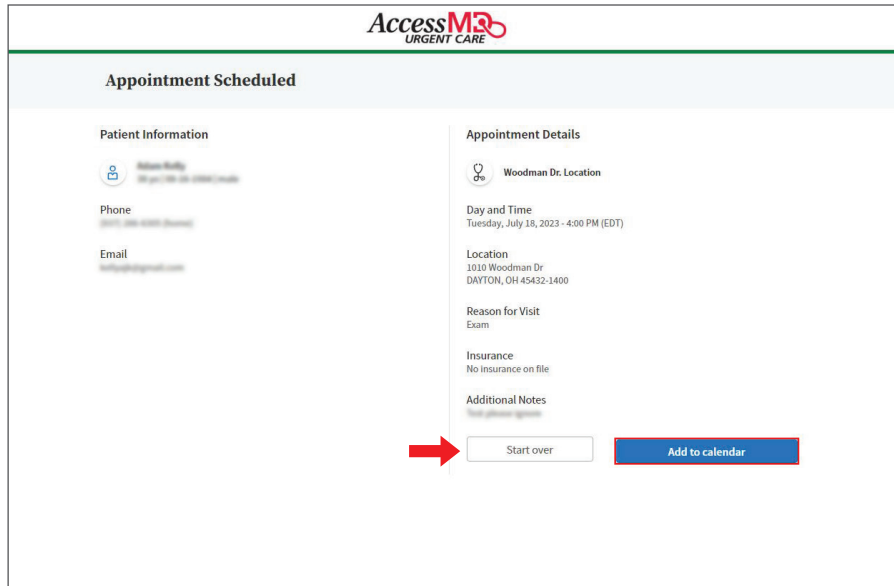
Review your “Appointment Details” and add any additional notes. Once everything looks correct click the “Schedule Appointment” button.



Online Scheduling

Step 7

After your appointment has been scheduled you will have the **option to add it to your calendar** by clicking the “**Add to calendar**” button.



Step 8

Confirm your appointment is scheduled by clicking the “**Appointments**” tab and checking it is listed under “**Upcoming Appointments**”.

